

## RESIDENTIAL TENANCY APPLICATION

Applicants name: .....

Property applying for: .....

Term .....months commencing on    /    /    (or the date on which the Applicant is entitled to possession under this Application, whichever is later) and ending on    /    /

Rent \$                    per week payable in advance, the first payment being \$                    (no more than 2 weeks' rent) and then by the following method:\$ .....per ..... Security Bond \$..... equal to .....weeks rent.

<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 30%;">Full Name</td><td colspan="3"></td></tr> <tr><td>Work ☎</td><td></td><td>A/H ☎</td><td></td></tr> <tr><td>Mobile ☎</td><td></td><td>Fax ☎</td><td></td></tr> <tr><td>Date of Birth</td><td></td><td>Age</td><td></td></tr> <tr><td>Drivers Lic</td><td></td><td>Car Reg</td><td></td></tr> <tr><td>Email/www</td><td colspan="3"></td></tr> </table>	Full Name				Work ☎		A/H ☎		Mobile ☎		Fax ☎		Date of Birth		Age		Drivers Lic		Car Reg		Email/www				<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 30%;">Full Name</td><td colspan="3"></td></tr> <tr><td>Work ☎</td><td></td><td>A/H ☎</td><td></td></tr> <tr><td>Mobile ☎</td><td></td><td>Fax ☎</td><td></td></tr> <tr><td>Date of Birth</td><td></td><td>Age</td><td></td></tr> <tr><td>Drivers Lic</td><td></td><td>Car Reg</td><td></td></tr> <tr><td>Email/www</td><td colspan="3"></td></tr> </table>	Full Name				Work ☎		A/H ☎		Mobile ☎		Fax ☎		Date of Birth		Age		Drivers Lic		Car Reg		Email/www			
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Other people intending to occupy				Other people intending to occupy																																													
Pets				Pets																																													

## APPLICATION TERMS

### 1. APPLICATION TERMS

The applicant applies to the Agent to let the Property in accordance with the terms of this Application, and in consideration of the Landlord accepting the application agrees to the following acknowledgements and undertakings.

### 2. APPLICANT'S ACKNOWLEDGEMENTS

2.1 Legal capacity -The Applicant has the legal capacity to enter into the formal residential tenancy agreement ("Residential Tenancy Agreement") which was made available to the Applicant by the Agent for inspection.

2.2 Application is binding on acceptance - Immediately upon the Agent advising the Applicant by telephone or otherwise that the Landlord accepts this Application, the Applicant agrees that a binding Tenancy Agreement is created in accordance with the terms of: this application; and the Residential Tenancy Agreement,

2.3 Sign Residential Tenancy Agreement - The Applicant must sign the Residential Tenancy Agreement as soon as reasonably possible after this Application is accepted by the Landlord.

2.4 Entitlement to possession - The Applicant is not entitled to take possession of the Property until the Residential Tenancy Agreement is signed by the Applicant and returned to the Agent.

2.5 Applicant to pay the Rent - The Applicant agrees to pay the Rent during the Term in accordance with this Application and the Residential Tenancy Agreement.

2.6 Applicant to pay the Security Bond equal to 4 weeks rent - The applicant must provide the Security Bond plus an amount equal to two 2 weeks rent in cash or by bank cheque before taking possession of the Property.

2.7 Agent may make enquiries - The applicant authorises the Agent:

2.7.1 to make all necessary enquiries to verify the information provided by the Applicant in this Application (including information relating to the Applicant's employment, rental history, business and personal references).

2.7.2 to provide information relating to the Applicant's tenancy of the Property to any Registered Agent who is authorised by the Applicant to inquire about that matter.

2.8 Application if true - The applicant and all of them warrant that the information contained in the Reference Schedule is true.

2.9 Inconsistency - Subject to clauses 2.4 and 2.6, if there is any inconsistency between the terms of this Application and the Residential Tenancy Agreement then the terms of the Residential Tenancy Agreement prevail.

### 3. APPLICATION INCLUDES ATTACHMENTS

This Application includes all schedules and attachments to it.

### 4. INTERPRETING THIS APPLICATION

Unless the context suggests otherwise, this Application must be interpreted in the following way.

4.1 Singular words include the plural and *vice versa*.

4.2 All headings are for convenience only.

4.3 A reference to the Applicant includes each person named as the Applicant jointly and severally.

### 5. PRIVACY ACT 1988

The personal information the prospective tenant provides in this application or collected from other sources is necessary for the Agent to verify the Applicant's identity, to process and evaluate the application and to manage the tenancy. Personal information collected about the Applicant in this application and during the course of the tenancy if the application is successful may be disclosed for the purpose for which it was collected to other parties including to the landlord, referees, other agents and third party operators of tenancy reference databases. Information already held on tenancy reference databases may also be disclosed to the Agent and/or Landlord. If the Applicant enters into a Residential Tenancy Agreement, and if the Applicant fails to comply with their obligations under that agreement, that fact and other relevant personal information collected about the Applicant during the course of the tenancy may also be disclosed to the landlord, third party operators of tenancy reference databases and/or other agents. If the Applicant would like to access the personal information the Agent holds, they can do so by contacting the Agents at the above agents address and phone number. The Applicant can also correct this information if it is inaccurate, incomplete or out-of-date. If the information is not provided, the Agent may not be able to process the application and manage the tenancy.

APPLICANT SIGNATURE .....DATE / /

APPLICANT SIGNATURE .....DATE / /

#### Applicants Please Note:

1. All items on this Application must be completed in full.
2. REISA recommends that you should not sign any document unless you are satisfied that you understand its terms.
3. Applicants acknowledge that they have been provided with a copy of the Residential Tenancy Agreement, have had an opportunity to read it and will enter into the Agreement upon being notified that they are the successful applicant.
4. Use of this Agreement by a non-member of REISA or in violation of REISA's Rules and By-laws is a breach of copyright.

OFFICE USE ONLY			
Rental reference		Rent	
Employment check		Bond	
Relation crosscheck		Total	
Landlord instructions		Special conditions	
Date & Time of approval to tenants		Date & Time tenant signing agreement	
Property Manager		Date	